

# Sunnyside Estates Homeowners Association

## Homeowners Grievance Form



Welcome to the Sunnyside Estates HOA Grievance Form. This document is designed to facilitate the formal submission of concerns or issues within our community, in accordance with our HOA's rules and regulations. We are committed to fostering a safe, harmonious, and well-managed environment. Your feedback is invaluable in helping us address issues effectively and ensure the safety and well-being of all residents. We appreciate your input and cooperation in enhancing our neighborhood. To ensure a comprehensive review and prompt resolution, please provide detailed information regarding your grievance, including relevant dates, locations, and involved parties.

**Homeowner Name:** \_\_\_\_\_

**Property Address:** \_\_\_\_\_  
\_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_  
\_\_\_\_\_

Are you a homeowner in the HOA?

- Yes  
 No

### Grievance Information

**Date of Incident:** \_\_\_\_\_

**Time of Incident (if applicable):** \_\_\_\_\_

**Location of Incident:** \_\_\_\_\_

**Has this matter affected you or your property?**

- Yes  
 No

**Description of Grievance:** (Please provide a detailed description of the issue, including any relevant facts, observations, and individuals involved.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Have you previously reported this issue?** (If yes, please provide details of previous communications.)

\_\_\_\_\_  
\_\_\_\_\_

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**Desired Resolution:** (Please describe what you believe would be a fair resolution to this grievance.)

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**Attachments:** (Please attach any relevant documents, photos, or other evidence supporting your grievance.)

- Yes
- No

**Please select one option:**

- I wish to file this grievance anonymously. I understand that my name and contact information must be provided to the Board for review purposes, but will remain confidential within the Board's review process.
- I am comfortable with my name and contact information being disclosed to relevant parties involved in the grievance review process.

**Grievance Acknowledgment and Waiver**

By submitting this form, I acknowledge that I understand the grievance process, agree to comply with the HOA's rules and regulations, and will cooperate with the HOA. I waive any further claims related to this grievance once a resolution is provided. I understand that the grievance will be handled confidentially and fairly, and that any new grievance issued for a different issue during the review process will be considered a separate matter.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# Sunnyside Estates Homeowners Association Homeowners Grievance Form



The Sunnyside HOA Board of Directors will review your grievance within 30 days of submission and provide a written response once a resolution has been reached. To ensure your grievance is accepted, please complete the form in its entirety. You can submit the form via email at [sunnyside232@aol.com](mailto:sunnyside232@aol.com) or by mail/drop-off at Sunnyside Estates HOA, 47-800 Madison Street #232, Indio, CA 92201.

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## For Management Only:

Received by: \_\_\_\_\_ Board Members

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason for decision:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Action:  Resolved  Dismissed  Hearing Scheduled for a Later Date